

ARMORY PARK HISTORIC ZONE ADVISORY BOARD

**Tuesday, February 17, 2015, 7:00 pm
St. Andrew's Church Parish Hall
S. Fifth Avenue & E. 16th Street
Tucson, Arizona**

MINUTES OF MEETING

Call to Order: Meeting was called to order at 7:00 pm.

Sign In – Board Members and Guests:

Members Present: Rand Carlson, Mark Crum, Phyllis Factor, Esthermarie Hillman, Jack McLain, Nadine Rund

Guests: Robert Erbe, Sue Ellen Schuerman, Kathleen Koopman, Elizabeth Fulcomer, Katherine Volpe

A quorum was established.

Approval of Previous Meeting Minutes:

A motion to approve the minutes for the meeting of 16 December 2014 was made by Phyllis Factor and seconded by Mark Crum. Motion carried.

230 S. Herbert Avenue – Proposal for window installation in enclosed porch – Informal Review.

The property owners presented plans for replacing non-conforming windows on the north and east side of an enclosed porch with historically accurate double hung windows.

No Formal Action was taken – the Board members generally agreed with the proposal and suggested the issue could be handled by a minor review.

821 S. Fifth Avenue – Proposal for artist's studio – Informal Review.

The property owner presented plans for the proposed artist's studio. The proposed building will be 14-26 feet with a shed roof. The major concern of the Board was a series of clerestory windows along the top of the north-facing wall of the studio. This was not considered acceptable. Other options for windows and light were discussed. The property owner will revise the plans. No Formal Action was taken.

**APHZAB February 17, 2015
Minutes of Meeting, Page 2**

640 S. Fourth Avenue – Documentation of previous approval of project (proposed shed in rear of property) and approval of waiver of setback. HPZ-15-01.

This project had been presented to the Board as an informal review in December. Due to the inability of the Board to meet in January due to confusion of the Martin Luther King holiday, the Chair of the Board documented the fact that the Board had no problems at with this proposal and the property owner then proceeded on to the next level, the Plans Review Committee. It was decided that a formal documentation be the Advisory Board was needed as well as a vote to waive setback requirements.

Action Taken -- Phyllis Factor moved and Mark Crum seconded a motion that “Relative to HPZ-15-01, this project be approved as presented and the request for a waiver of setback requirements be granted”. Motion carried.

115 E. 15th Street – Proposed small outbuilding – Informal Review.

The property owner presented photos of a proposed small outbuilding to house a washer and dryer and provide storage to be placed to the side of the main house. The building will be 198 Square feet, and will be wired and plumbed. The Board had no problem with the design and gave the property owner information on the steps required to achieve this project. No formal action taken.

Call to the Public: No public was present to call.

Discussion of APHZAB administrative issues: The upcoming election of new Board members was discussed.

Adjournment: Meeting was adjourned at 8:25 pm.

Nadine Rund, Secretary – 622-5676

These minutes were formally approved at the March 17, 20215 meeting of the Armory Park Historic Zone Advisory Board